



# THE SCHOOL DISTRICT OF PHILADELPHIA

## Student Emergency /Medical Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
 School: \_\_\_\_\_ Room/Sec: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home phone: \_\_\_\_\_  
 Parent: \_\_\_\_\_ email: \_\_\_\_\_ phone: \_\_\_\_\_  
 Parent: \_\_\_\_\_ email: \_\_\_\_\_ phone: \_\_\_\_\_  
 Guardian: \_\_\_\_\_ email: \_\_\_\_\_ phone: \_\_\_\_\_

**Emergency contacts (other than parents) must be local and available for contact:**

| Name and Relationship to child | Phone |
|--------------------------------|-------|
| 1. _____                       | _____ |
| 2. _____                       | _____ |

Childs Doctor/Clinic: \_\_\_\_\_ Phone: \_\_\_\_\_  
**Medical Insurance:** MA \_\_\_ CHIP \_\_\_ Private \_\_\_  
 Insurance company name: \_\_\_\_\_ Policy Number \_\_\_\_\_

|   |                         |     |    |                           |     |    |  |
|---|-------------------------|-----|----|---------------------------|-----|----|--|
| <p><b>Please circle below to give permission to the school nurse to give your child medication.</b></p> <table border="1"> <tr> <td>Acetaminophen (Tylenol)</td> <td>YES</td> <td>NO</td> </tr> <tr> <td>Ibuprofen (Advil, Motrin)</td> <td>YES</td> <td>NO</td> </tr> </table> | Acetaminophen (Tylenol) | YES | NO | Ibuprofen (Advil, Motrin) | YES | NO | <p>Please <b>CIRCLE</b> the following if your child:</p> <p>Wears: Glasses      Hearing aid<br/>         Has: Seizures    Diabetes    Asthma    ADHD</p> <p><b>List Allergies:</b> Food substitution requires a new order yearly from a health care provider: _____</p> <p><b>Other Health Problems:</b> _____</p> |
| Acetaminophen (Tylenol)   | YES                     | NO  |    |                           |     |    |  |
| Ibuprofen (Advil, Motrin)   | YES                     | NO  |    |                           |     |    |  |

**Does your child take medication? \_\_\_ NO \_\_\_ YES (please list)**

| Medication | Dose | Frequency/Time | Reason |
|------------|------|----------------|--------|
|            |      |                |        |
|            |      |                |        |
|            |      |                |        |

Your signature gives permission for emergency treatment; as well as for SDP School Nurses to administer medications you indicate on this emergency form, during school hours, on field trips and after school activities. I authorize the school nurse to communicate with my child's health care provider and my health care provider to reply as needed regarding my child's care.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



To the Parent/Guardian of: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_  
 School: \_\_\_\_\_ Date of Notification: \_\_\_\_\_

The School District of Philadelphia and Pennsylvania Department of Health require all students attending school to be immunized.

**The above student is conditionally enrolled in the School District of Philadelphia according to PA Department of Health requirements.**

The parent / guardian of the student has 5 business days from the first day of school or enrollment to provide the information listed below to avoid exclusion from school.

\_\_\_\_ Proof of the immunization record provided to the School Nurse by \_\_\_\_\_, 20\_\_\_\_.

**OR**

\_\_\_\_ Proof of an appointment provided to the School Nurse in the form of an appointment card or letter signed by the Health Care Provider. This must be provided to the School Nurse by \_\_\_\_\_, 20\_\_\_\_.

Failure to be fully immunized or one missed appointment will result in exclusion from school until the vaccine is given and verification provided.

Call your child's doctor to schedule an appointment. If you do not have a doctor or cannot get an appointment, you may set up an appointment by calling:

**City District Health Centers – 215-685-2933**

*Please see below for the specific vaccines your child is missing and take this sheet with you to your child's physician appointment*

**Regulations are as follows for all students in grades K-12:** **Your child needs:**

- **4 doses of Tetanus, Diphtheria and Acellular Pertussis (DPT)** \_\_\_\_\_ **Doses of Dtap**  
 (1 dose on or after the 4<sup>th</sup> birthday unless 3<sup>rd</sup> dose after age 4 or is 6 months after 2<sup>nd</sup> dose)
- **4 doses of Polio** \_\_\_\_\_ **doses of Polio**  
 (4<sup>th</sup> dose on or after 4<sup>th</sup> birthday & 6 months after 3<sup>rd</sup> dose)
- **2 doses of Measles, Mumps, Rubella** \_\_\_\_\_ **doses of MMR**
- **3 doses of Hepatitis B** \_\_\_\_\_ **doses of Hep B**
- **2 doses of Varicella (chickenpox vaccine)** \_\_\_\_\_ **doses of varicella**  
 (or documentation of immunity/having disease from a parent, physician, CRNP, PA or laboratory)

**Students entering 7<sup>th</sup> grade and in grades 8-12<sup>th</sup> need the following additional vaccines:**

- **1 dose of Tetanus, Diphtheria and Acellular Pertussis (TDAP)** \_\_\_\_\_ **dose of Tdap**
- **1 dose of Meningococcal Conjugate Vaccine (MCV)** \_\_\_\_\_ **dose of MCV**

**Students entering grade 12 or at the age of 18 years, need the following vaccines:**

- **A second dose of Meningococcal Conjugate Vaccine (MCV)** \_\_\_\_\_ **dose of MCV**

**\*If first dose was given at age of 16 years or older this dose is not needed.**

We cannot overstate the importance of making sure our students are attending school every day, on time, and are healthy and ready to learn. If you have any questions please visit <http://kids.phila.gov/index.php/new-school-immunizations-requirements-frequently-asked-questions>. Or call your school nurse.

\_\_\_\_\_  
 School Nurse

\_\_\_\_\_  
 Phone Number

THE SCHOOL DISTRICT OF PHILADELPHIA  
SCHOOL HEALTH SERVICES  
**REPORT OF PHYSICAL EXAMINATION**

|                     |              |
|---------------------|--------------|
| Date Issued: [Date] | Student ID#: |
|---------------------|--------------|

|                  |                   |        |
|------------------|-------------------|--------|
| Name of Student: | Date of Birth:    | Grade: |
| Name of School:  | Room/Section/Book |        |

TO THE PARENT/GUARDIAN:  
*I authorize the school nurse to communicate with my child's health care provider and my health care provider to reply as needed regarding my child's care.*  
 Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

TO THE CARE PROVIDER (Please complete all items)  
 Pennsylvania law requires that students attending school in the state be immunized and receive periodic medical examinations. Payment for these examinations is the responsibility of the parent/guardian. THESE IMMUNIZATIONS ARE REQUIRED FOR SCHOOL ATTENDANCE.

**RECORD OF VACCINE ADMINISTRATION**  
*(Please attach complete immunization record including serology results if available)*

Allergies \_\_\_\_\_     
  Date of last PPD \_\_\_\_\_ Result \_\_\_\_\_ mm

Does this student have health insurance? \_\_\_\_ Yes \_\_\_\_ No      Name of Insurance Provider: \_\_\_\_\_

**RECORD THE FOLLOWING**

1. Visual Acuity:      Without Glasses: R \_\_\_\_\_ L \_\_\_\_\_      With Glasses: R \_\_\_\_\_ L \_\_\_\_\_

2. Audiometric Screening:      R \_\_\_\_\_ L \_\_\_\_\_      3. BP \_\_\_\_\_

4. Height \_\_\_\_\_ inches/cm      Weight \_\_\_\_\_ lb./kg      BMI percentile \_\_\_\_\_

5. Scoliosis Screening:      \_\_\_\_\_ Normal      \_\_\_\_\_ Abnormal      \_\_\_\_\_ Referred      \_\_\_\_\_ No Referral

6. Activity Recommendation:      \_\_\_\_\_ Full Physical Activity      \_\_\_\_\_ Restricted Physical Activity  
 (Must Complete Phys. E. Medical Exemption/Program Modification Form MEH-23)  
 Specify Restrictions: \_\_\_\_\_

7. List all medications currently being taken:  
 Medications: \_\_\_\_\_ Reason: \_\_\_\_\_

8. List ALL problems by history or examination:      Circle status of problem

|          |            |               |          |
|----------|------------|---------------|----------|
| 1. _____ | Under Care | Care Complete | Referred |
| 2. _____ | Under Care | Care Complete | Referred |
| 3. _____ | Under Care | Care Complete | Referred |

\_\_\_\_\_ No Problems Identified

Comments/follow-up treatment plan / Special instructions to school:

|                                       |              |                                       |
|---------------------------------------|--------------|---------------------------------------|
| Signature of Care Provider (REQUIRED) | Telephone    | Care Provider office stamp (REQUIRED) |
|                                       | Fax          |                                       |
| Address                               | Date of Exam |                                       |

**THE SCHOOL DISTRICT OF PHILADELPHIA**  
**REPORT OF PRIVATE DENTAL EXAMINATION**

|   |               |  |       |
|---|---------------|--|-------|
| Name of School  | Student ID    | Date Issued  |       |
| Name of Student   | Date of Birth | Room/Section/Book  | Grade |
| <p><b>TO THE DENTIST</b><br/> <i>Pennsylvania law requires that students attending school in the Commonwealth receive periodic dental examinations at stated intervals (upon original entry, while in third grade, and while in seventh grade).</i></p> <p><i>These examinations are required for school attendance. Payment for these examinations is the responsibility of the parent/guardian. If the student/family does not have health insurance the school nurse will help the family apply for health insurance. Please attach a copy of the student's dental examination or record the data below.</i></p> <p><i>Thank you for your cooperation.</i></p> |               |  |       |
| <b>UNDER TREATMENT / WORK BEGUN</b>   |               | <b>COMPLETION OF WORK / NO TREATMENT NECESSARY</b>           |       |
| Date Work Begun   |               | <input type="checkbox"/> No Treatment Required Now           |       |
| Scheduled Follow-up Appointment   |               | <input type="checkbox"/> All Necessary Dental Work Completed |       |
| Date of Dental Examination  |               | Expected Completion Date                                     |       |
| <i>Comments / Follow-up Treatment / Special Instructions to School</i>  |               |  |       |
| Name of Dentist   |               | Telephone  |       |
| Signature of Dentist  |               | Date Signed  |       |
| Address   |               | Fax Number   |       |

**IMPORTANT:**

**Return this form to:**

\_\_\_\_\_

Certified School Nurse/Practitioner

\_\_\_\_\_

School

\_\_\_\_\_

School Address

\_\_\_\_\_

Phone Number

**REQUEST FOR ADMINISTRATION OF MEDICATION, TREATMENTS OR USE OF EQUIPMENT IN SCHOOL**

(PLEASE SEE MESSAGE TO PHYSICIAN AND PARENT ON BACK OF FORM)

**PHYSICIAN, PLEASE NOTE:** Fill in all of the spaces. Missing information will cause the form to be returned to you. This will cause a delay in your patient receiving medication / treatment. A separate request is needed for each medication.

|  |                              |                             |               |
|--|------------------------------|-----------------------------|---------------|
| NAME OF PATIENT/STUDENT                                  |                              | ADDRESS/ZIP                 | ROOM/BOOK NO. |
| DATE OF BIRTH  | SCHOOL/ORG #                 | REGIONAL OFFICE             | PID           |
| DIAGNOSIS:   |                              |                             |               |
| REASON MEDICATION MUST BE GIVEN IN SCHOOL:               |                              |                             |               |
| NAME OF MEDICATION/EQUIPMENT/TREATMENT:                  |                              | DOSE:                       |               |
| TIME(S) TO BE GIVEN IN SCHOOL:                           |                              | TOTAL DOSAGE PER 24 HRS:    |               |
| DATE BEGIN:  | DATE END:                    |                             |               |
| INSTRUCTION FOR ADMINISTRATION/UTILIZATION:              |                              |                             |               |
| CONTRAINDICATIONS:                                       |                              |                             |               |
| SIDE EFFECTS:  |                              |                             |               |
| TREATMENT OF SIDE EFFECTS/ACTION TO BE TAKEN:            |                              |                             |               |
| IS ANY RESTRICTION ON ACTIVITY NECESSARY:                | YES <input type="checkbox"/> | NO <input type="checkbox"/> |               |
| IF YES, DESCRIBE:  |                              |                             |               |
| IS STUDENT TAKING ANY OTHER MEDICATION?                  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |               |
| IF YES, NAME OF MEDICATIONS:                             |                              |                             |               |
| IS SIMILAR EQUIPMENT KEPT BY THE CHILD'S FAMILY AT HOME? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |               |
| PRINT NAME OF HEALTH CARE PROVIDER/CREDENTIALS           | TELEPHONE                    |                             |               |
| ADDRESS  | EMERGENCY NUMBER             |                             |               |
| SIGNATURE OF HEALTH CARE PROVIDER                        | DATE SIGNED                  |                             |               |

To The Principal

- I authorize selected school personnel to administer the indicated medication, or to use the equipment or machinery as prescribed by my child's health care provider, whose signature appears on this form.
- Medication is to be administered by the Certified School Nurse. In the absence of the Certified School Nurse, it may be administered by the Principal or his/her designees.
- Certified School Nurse will provide instruction for administration of medication or use of equipment to the Principal or his/her designees.
- My child may self-administer medication/equipment as determined appropriate by the school nurse.
- I authorize the school nurse to communicate with my child's health care provider and my health care provider to reply, as needed, regarding this medication/equipment and/or my child's response.

PARENT SIGNATURE \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

DATE SIGNED \_\_\_\_\_ EMERGENCY NUMBER \_\_\_\_\_

**IN ACCORDANCE WITH CURRENT SCHOOL DISTRICT PROCEDURE**

- I have assessed this student and he/she has demonstrated competency and may self administer this medication/treatment (  ) yes (  ) no
- The administration of this medication/treatment was approved on: \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF SCHOOL NURSE \_\_\_\_\_

TELEPHONE NUMBER OF SCHOOL NURSE \_\_\_\_\_